

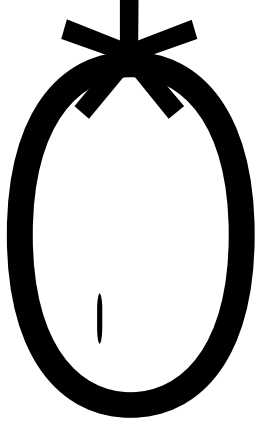


DEPARTMENT OF DEFENSE

DOD CIVILIAN EMPLOYEE MORALE, WELFARE, AND "RECREATION (**MWR**) ACTIVITIES AND SUPPORTING NONAPPROPRIATED FUND INSTRUMENTALITIES (**NAFIs**) REGULATION

NOVEMBER 1985

OFFICE OF THE ASSISTANT SECRETARY OF DEFENSE
(FORCE MANAGEMENT AND PERSONNEL)



THE OFFICE OF THE ASSISTANT SECRETARY OF DEFENSE

WASHINGTON, D.C. 20301-4000

FORCE MANAGEMENT
AND PERSONNEL

FOREWORD

This Regulation is issued under the authority of DoD Directive 1015.8, "DoD Civilian Employee Morale, Welfare, and Recreation (MWR) Activities and Supporting Nonappropriated Fund Instrumentalities (NAFIs) ," October 22, 1985. It provides operational guidance and controls relating to the administration and operation of MWR activities and NAFIs dedicated to support civilian employees of the Department of Defense.

This Regulation applies to the Office of the Secretary of Defense, Military Departments, hereafter referred to collectively as "DoD Components," and the Defense Agencies.

This regulation is effective immediately and is mandatory for use by all DoD civilian NAFIs. Supplementary instructions of the Military Departments, not in conflict with this Regulation, may remain in effect. A copy of each such instruction shall be forwarded to the Deputy Assistant Secretary of Defense (Civilian Personnel Policy and Requirements).

Send recommended changes to this Regulation through applicable DoD Component channels to:

Deputy Assistant Secretary of Defense (Civilian Personnel Policy and Requirements)
Office of the Assistant Secretary of Defense (Force Management and Personnel)
Room 3D265, Pentagon
Washington, D.C. 20301-4000

DoD Components and Defense Agencies may obtain copies of this Regulation through their own publication channels. Other Federal agencies and the public may obtain copies from the U.S. Department of Commerce, National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161.

CLAIRE E. FREEMAN
Deputy Assistant Secretary of Defense
(Civilian Personnel Policy and Requirements)

DoD CIVILIAN EMPLOYEE MORALE , WELFARE, AND RECREATION (MWR) ACTIVITIES
AND SUPPORTING NONAPPROPRIATED FUND INSTRUMENTALITIES (NAFIs) REGULATION

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REFERENCES

- (a) DoD Directive 1015.1, "Establishment, Management, and Control of Nonappropriated Fund Instrumentalities, " August 19, 1981
- (b) DoD Instruction 1015.2, "Operational Policies for Morale, Welfare, and Recreation Activities," May 17, 1985
- (c) DoD Directive 1015.8, "DoD Civilian Employee Morale, Welfare, and Recreation (MWR) Activities and Supporting Nonappropriated Fund Instrumentalities (NAFIs)," October 22, 1985
- (d) DoD Directive 1015.6, "Funding of Morale, Welfare, and Recreation Programs," August 3, 1984
- (e) DoD Instruction 1330.18, "Resale Activities Conducted With the Use of Nonappropriated Funds, Other Than by Military Exchanges," August 28, 1974
- (f) DoD Directive 1125.3, "Vending Facility Program for the Blind on Federal Property," April 7, 1978
- (g) DoD Instruction 1015.4, "Assignment of Appropriated-Funded Personnel to Morale, Welfare, and Recreation Activities," April 26, 1983
- (h) DoD Instruction 1330.20, "Reporting of Morale, Welfare, and Recreational (MWR) Activities Personnel Information," September 4, 1980
- (i) DoD Instruction 7000.12, "Financial Management of Morale, Welfare, and Recreational Activities," September 4, 1980
- (j) DoD Instruction 1000.15, "Private Organizations on DoD Installations," September 22, 1978
- (k) DoD Directive 1330.9, "Armed Services Exchange Regulations," May 12, 1982
- (l) DoD Instruction 7600.6, "Audit of Nonappropriated Funds and Related Activities," January 4, 1974
- (m) Public Law 97-177, "Prompt Payment Act of 1982," May 21, 1982
- (n) DoD 1401.1-M, "Personnel Policy Manual for Nonappropriated Fund Instrumentalities," January 1981, authorized by DoD Instruction 1401.1, July 24, 1978
- (o) DoD Directive 5500.7, "Standards of Conduct," January 15, 1977
- (p) DoD Instruction 4105.67, "Nonappropriated Fund Procurement Policy," October 2, 1981
- (q) DoD 4160.21-M, "Defense Utilization and Disposal Manual," September 1982, authorized by DoD Directive 4160.21, December 5, 1980
- (r) DoD 4270.1-M, "Construction Criteria," December 1983, authorized by DoD Directive 4270.1, July 11, 1983

DEFINITIONS

1. Central Successor Civilian NAFI. In accordance with DoD Directive 1015.1 (reference (a)), the Successor Civilian NAFI at departmental level that has been designated to provide financial support and assistance to all civilian NAFIs within or assigned to the Department; to receive and retain or redistribute, as appropriate, excess or residual assets of civilian NAFIs; and to assume any residual liabilities of a dissolved civilian NAFI.
2. Civilian Employee Morale, Welfare, and Recreation (MWR) Activity. As authorized and defined in reference (a), an MWR activity established for the comfort, pleasure, contentment, and mental and physical improvement of DoD civilian employees and other authorized patrons. These activities consist of recreational and free-time, self-development, food services and other resale, and general welfare.
3. Civilian Employee Nonappropriated Fund Instrumentality (NAFI). As authorized and defined in reference (a), an integral DoD organization that performs an essential government function. A civilian NAFI acts in its own name in providing funding support to Category II and IV MWR activities for civilian employees and other authorized patrons. It is established and maintained unilaterally or jointly by a Military Department. As a fiscal entity, each NAFI maintains custody of and control over its nonappropriated funds. It is not incorporated under the laws of any state or the District of Columbia, and it enjoys the legal status of an instrumentality of the United States.
4. Custodian. An individual appointed by written authority to a post of responsibility and trust to exercise administrative and executive control of a Civilian NAFI and charged with the accountability for the nonappropriated fund resources.
5. DoD Installation. For the purposes of this Directive, real property controlled by the Department of Defense or occupied by DoD personnel, such as a base, site, building, or other location.
6. Military Departments. The Departments of the Army, the Navy, and the Air Force.
7. Nonappropriated Funds (NAFs). Cash and other assets received by a NAFI from sources other than monies appropriated by the Congress of the United States. NAFs are government funds and are used for the collective benefit of the DoD personnel who generated them. These funds are separate and apart from funds recorded in the books of the Treasurer of the United States.
8. On Premises Consumption. Use or consumption within the confines of the DoD installation. Refers to sales restrictions of food, beverages, tobacco, or other consumable, expendable products to quantities of less than a carton, box, or other multi-item container. Specifically excludes authorization for an item to be sold for off-premises consumption.
9. Secretary. The Secretary, the Under Secretary, or any Assistant Secretary of any Military Department.